

Govt. of Odisha
Department of Women & Child Development and Mission Shakti
Odisha State Child Protection Society

Quotation Call Notice No.: 440/OSCPS/HV/0035/2017, Date:19.03.2018

Sealed quotations are invited from reputed Travel Agencies/Tour Operators or Private individuals only through Speed/Registered Post for providing one Indica ev2 Diesel or Indigo Diesel driven vehicles having sitting capacity (4+1) including driver having registration for commercial use and which shall confirm to the terms and conditions (Annexure-I) for official use in Odisha State Child Protection Society, Mission Shakti Bhawan, Gandamunda, Department of W & CD and MS., Govt. of Odisha on monthly rent basis:

1. The vehicle must be Road Worthy Condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of up to date tax payment etc. which are mandatory for plying the vehicle, The photo copy of documents should be attached duly self attested.
2. A sum of ₹. 5000/- (Rupees Five Thousand only) shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the " Odisha State Child Protection Society, Bhubaneswar" drawn in any Nationalised Bank & Payable at BBSR and submitted along with the tender as Security deposit. After completion of process, the amount will be refunded to unsuccessful bidders.
3. The monthly rate of hire charge is quoted separately in the general bid information (excluding fuel and lubricants).
4. The vehicle must achieve an average fuel efficiency of 17 Kms per litre.
A maximum hire charges per month excluding cost of diesel (service Tax would be reimbursed separately over and above the hire charges).
5. The details of the make and year of manufacture of the vehicle, registration no., (Kms covered per litre and name of the Driver with License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (Annexure-II).
6. The quotation completed in all respect should reach the undersigned on or before 04.04.2018 by 5.00.P.M. and shall be opened on 04.04.2018 at 5.30P.M in the presence of the bidders or their authorized representatives before the committee.

The application form of quotation containing General Bid information & Terms and conditions for Hiring of the Vehicles etc. will be available at www.oscps.nic.in or www.wcdodisha.gov.in from 19.03.2018 to 04.04.2018 till 5.00 P.M. The authority reserves the right to cancel the Quotations at any point of time without assigning any reason thereof.

-Sd-
Additional Director,
OSCPS

Memo No.440(A)/Date 19.03.2018

Copy forwarded to the Deputy Secretary to Govt.,(IT), Dept. of W&CD and MS with a request to webhost the Notice in the website of the Department.

Copy forwarded to Dy. Secretary to Govt. [CW Branch], W & CD Deptt. for kind information.

-Sd-
Additional Director,
OSCPS

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing the vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as: valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of upto date tax payment etc. and D.L. of the driver available all the times. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The bidder shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder. Service Tax would be reimbursed separately over and above the hire charges as stipulated in the Finance Dept. O.M. No. 27037 Dated 08.10.2015
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to rescind the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
 - a). Good quality towels of soothing colour duly maintained and shall always be placed on the seats of the vehicle by the service provider/agency.
 - b). Air Purifier of soothing and gentle smell may be used in the vehicle by the service provider/agency.
12. If the bidder violates any of the terms of contract, the office shall forfeit the entire amount of security deposit.

Govt. of Odisha
Department of Women & Child Development and Mission Shakti
Odisha State Child Protection Society

ANNEXURE-II

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of vehicle :
2. Type of Vehicle (AC/Non-AC) :
3. Year of Manufacture :
4. Model :
5. Date of Registration :
6. Name & Complete Address of the Owner of vehicle :
7. Fitness Certificate validity :
8. Permit validity :
9. Insurance Validity :
10. Name/Address of the Driver :
11. D.L. No. & Validity of the D.L. of the Driver:
12. Proposed hire Charge of the vehicle per Month excluding fuel cost :
13. Rate of fuel consumption/Mileage per litre:
14. Contact Number of the Service Provider (Quotationer)
Mobile _____ Telephone _____

“Certified that the information submitted above is true to the best of my knowledge and belief”

Seal & Signature of the
Quotationer